



The Active Manager's Tool Kit

Mel Silberman

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Dozens of customizable performance improvement tools

Mel Silberman's bestselling books on "Active Training" have sold more than 68,000 copies. In *The Active Manager's Tool Kit*, Silberman takes his trademarked approach to "Active Training" and applies it to "Active Managing." Instead of telling employees what to do and sitting back to wait for results, "active managers" conduct team building, motivate, coach, and guide their direct reports to be self-directing, accountable, and team oriented.

The Active Manager's Tool Kit is full of work sheets and reproducible tools that can be downloaded from the Web and customized or photocopied. These include reproducible job aids for employees, performance improvement activities that managers can use to train their own teams, and questionnaires that help both manager and employees assess how well they are doing. The tools in this book enable the "active manager" to coach and lead effectively.

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Precisely why? Because this The Active Manager's Tool Kit is an unordinary book that the inside of the guide waiting for you to snap this but latter it will surprise you with the secret the idea inside. Reading this book beside it was fantastic author who write the book in such remarkable way makes the content interior easier to understand, entertaining technique but still convey the meaning totally. So , it is good for you because of not hesitating having this nowadays or you going to regret it. This amazing book will give you a lot of advantages than the other book have got such as help improving your expertise and your critical thinking way. So , still want to hold off having that book? If I had been you I will go to the guide store hurriedly.

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